Generating Reports

Exporting Reports

Traffic Statistics can be exported to a PDF file in a form of report that can be printed and presented to third parties.

To generate traffic statistics report, click **Report > Export** in the upper right corner of the Main Panel while in Top N mode.

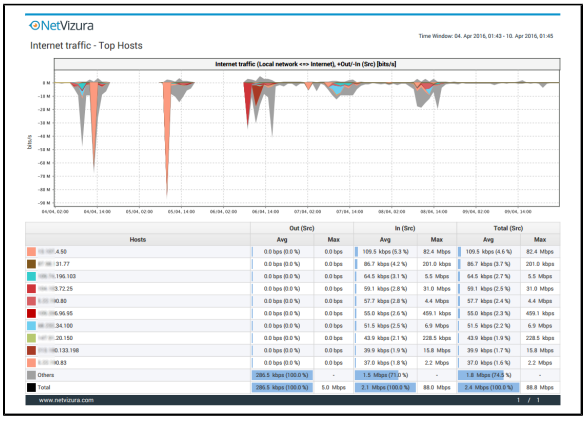


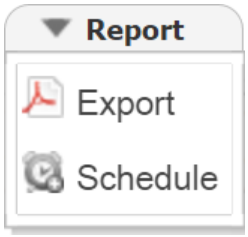
Figure above shows an example of a PDF report generated by NetFlow Analyzer. This report was generated by clicking Report while node Internet Traffic (Traffic Pattern) and tab option Host was selected.

Scheduling Email Reports

Adding Email Reports

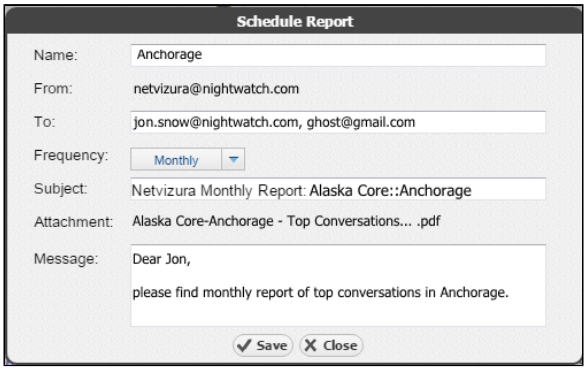
Desired PDF report can be scheduled for periodical delivery via email.

To schedule email report, select **Report > Schedule** in the upper right corner of the Main Panel while in TopN mode.



Here you are able to set report's:

1. **Name** - that will be used in the further report management in the Settings
2. **To** - third party recipients which will receive emails (ℹ Recipient does not have to be included as NetVizura user, practically meaning that any email address can be used)
3. **Frequency** - period when email will be delivered (ℹ Email will be delivered on the 1st day of each period. For weekly reports, 1st day of the week depends the server local time configuration).
4. **Message** - text that will show in the body of the email.



Managing Email Reports

Existing reports are further managed in **NetFlow Settings > Reports** where scheduled reports can be edited, removed or cloned.

To edit an existing report:

1. Select pen icon ( )
2. You are able to modify the following report's:
    a. Report Name
    b. To recipients
    c. Frequency
    d. Scope Only same-level nodes are possible to change for the same report. All other report options, such as Throughput, bits, In/Out etc. are unchangeable)
    e. Subject of the message
    f. Message body
3. Click Save

To remove a report, select minus icon ( )

To clone a report, select copy icon ( ), and follow modification steps similar to report editing.